

## Vacancy Details



Directorate:	Children & Young People
Post Title:	Lunchtime Supervisory Assistant - Temporary
Salary:	Grade 1 Point 1
Hours/Weeks:	1hr 20 mins per day (6 hrs per week) 5 days per week – 12pm – 1.20pm 38 week Contract
Closing Date:	Monday 29 <sup>th</sup> November 2021
Interview Date:	Monday 6 <sup>th</sup> December 2021
Start Date:	As soon as possible after interview.

### Post Details:

We are a small Primary School in a rural setting on the edge of Sheffield. We can offer the right candidate the chance to work as part of an enthusiastic team with wonderful children and families and a super learning environment.

You will be required to supervise and assist children during the lunch break. The successful applicant will be part of a team who will supervise the children both in the dining room area and the playground.

We are looking for a responsible, approachable person who is reliable and is able to work as part of a team. Key roles are to supervise pupils before, during and after lunch time and when needed to set up and clean eating areas. Applicant must be able to put pupil's wellbeing and safety first, and can administer first aid in the case of minor accident acting on the advice of the registered first aider. You will be responsible for organising play activities in the playground or indoors if a wet playtime, and liaise with the Head Teacher and staff in dealing with problems arising from pupil behaviour and any other matters of concern.

Interested applicants are welcome to visit the school and should contact Mrs Daghish on 0114 2862379.

The school is committed to safeguarding and promoting the welfare and safety of children and young people and expects all staff to share this commitment.

The successful candidate will be required to complete a Criminal Records Disclosure in line with Section 115 of the Police Act 1997.

Application forms and further details available from the Sheffield City Council website [www.sheffield.gov.uk/whats-new/job-vacancies](http://www.sheffield.gov.uk/whats-new/job-vacancies). Application forms can also be requested from Mrs Daghish in the school office.